

# Opt-Out of Payment Method Request



Date of Request: \_\_\_\_\_

Family making request: \_\_\_\_\_

Payment Method requesting to Opt-Out of: \_\_\_\_ PayPal \_\_\_\_ ACH (Electronic Funds Transfer)

*If approved, this request is valid for the current school year only. You must complete a new form each school year.*

**Note:** if your request is approved, the only accepted alternative pay method will be by the Quickbooks PayLink through your monthly invoicing.

**Requests will be considered if the following criteria have been met:**

- Family making request has had students enrolled at Classical Christian Academy in either the Hybrid or Connections program for one full year.
- Family making request has had no past due account balances of 30 days or more for one full year.

**Reason(s) for this request:**

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Requested submitted by: \_\_\_\_\_

This information will be reviewed and a determination made by the Finance Committee. If your request is not approved, you can appeal to the Board of Directors.

Finance Committee Recommendation: \_\_\_\_\_ Date: \_\_\_\_\_

Finance Committee Chair/Principal: \_\_\_\_\_

Date Received by Business Office: \_\_\_\_\_

Date Family notified by Business Office: \_\_\_\_\_