

CCA PARTNERSHIP AGREEMENT



Church

We believe in the importance of the local church, which is made up of believers who gather for worship, fellowship, and teaching. Therefore, we require our families to attend church on a regular basis. A reference from an organized Christian church will be submitted to the church home of all new families seeking admission and it is to be completed by the Pastor or a church leader. Discretion is given to administration during the family interview to ensure the parents and school are in complete agreement with CCA's statement of faith. A positive reference is required for acceptance. CCA reserves the right to randomly send follow-up questionnaires to a family's home church to confirm they are still in good standing and regularly attending.

Families that have been at CCA three or more years are asked to submit a Follow-Up Questionnaire to their church home to be completed by the Pastor or a church leader. A positive questionnaire will be required for those returning families.

Please see our [Concept of a Covenant Community](#).

Educational Model

Classical Christian Academy families are required to teach their children at home. Hybrid families & Guest Families will implement assignments according to lesson plans provided by the teachers two days a week. CCA teachers are available by phone, email, or appointment to help parents with their school teaching at home. Please see the CCA Absence Policy in our Handbook for more information about requirements of showing proof of completed school work.

Handbook(s)

Each family enrolled will be responsible for reading the handbook for their program. Hybrid & Connections Students in grades 8 – 12 will also be responsible for reading the High School Handbook for graduation requirements and information regarding the 5-year graduation plan for students who attend CCA.

Honesty

All parents should be honest with all information given to CCA. Giving information about past school grades, test scores, attendance, disciplinary actions, and past or current medical or mental status are critical to the proper placement of your child at CCA. If at any time, it is revealed that the information given at the time of enrollment was either withheld or not truthful, your family will be immediately referred to the Board of Directors and your actions could be cause for grounds for dismissal.

Moral & Biblical Training

Parents are responsible to actively pursue the moral and biblical training of their children at home. With enrollment at Classical Christian Academy, parents have entered a trust relationship between their family and the school regarding the moral training of their children. CCA believes that parents are personally responsible for the moral and spiritual training of their children as a matter of stewardship before God. Classical Christian Academy expects to maintain and support the training that is already taking place in your home.

Parenting Class

Upon admittance into the school, parents should have completed an approved parenting course, or they will have one year from the time of admittance to complete one. Please see the handbook for further information.

Financial Responsibility

All parents are required to sign a financial agreement for each school year. All accounts must be current for a student to attend classes, have access to Jupiter Grades, receive a report card, and have records released and transcripts mailed. If an account becomes more than 40 days delinquent, the student is subject to dismissal. The student's records (except medical) will be held until all financial obligations are met. Tuition does NOT cover all of the operating expenses of CCA. By supporting our fundraising efforts, you are helping us continue to offer programs and courses to all families. For more information on our Financial Policies please refer to your Financial Agreement or our website.

HYBRID ONLY

Parent Training Courses

You are required to take appropriate parent training classes concerning your child's curriculum, classes, etc. There is a lot to learn about our program, and we want you to be informed and "onboard." Meetings are held before the school year gets underway in on-line Webinars or actual meetings on campus.

Community Service

Each student must complete community service during the school year. K-2nd grade: 3 hours, 3rd-6th: 5 hours, 7th-8th: 10 hours, high school: at least 75 hours by graduation is required. As a school, we try to provide at least one opportunity to serve each year. Parents are responsible for logging the hours and turning them into the school once complete.

Curriculum and School Materials

Parents are responsible for purchasing all curriculum and supplies for their child's education. **A student may not start school without their curriculum.** The new curriculum list will be posted on the school website on or around June 1st.

Parent Partnering

Parents serve a minimum of 7 hours a day- 8:30 am to 3:30 pm and a minimum of 5 hours at History Day, plus help your House prepare and set-up booths.

- New Families serve 5 days a year plus History Day
- Returning Families serve 4 days a year plus History Day

For additional details and information, please refer to the Hybrid Handbook or the Parent Partner Policy.

Quarterly Parent Meetings

We are a community of parents and educators, and meeting together regularly is very important. During this time, breakout groups will meet for specific grade levels. Attendance is taken at these meetings. Missing too many meetings or failing to participate on a committee may jeopardize future enrollment. *No children at these meetings, please.*

Serving on a Committee and Involvement

Parental involvement and volunteering are expected at CCA. We understand that some parents are able to serve more often than others, but every family must serve on a school committee in some capacity. Committees regularly meet at the quarterly parent meeting and many meet additional times as well.

Parents are encouraged to find additional ways they can make a difference at the school. At least one parent from every family will volunteer to help make our annual History Day a success. Examples of involvement in History Day are: *Set up, clean up, working a booth, walking around with students, etc....* It takes our entire community to make History Day a success for our students. History Day is held during 2nd quarter. Please refer to "Parent Partnering" section for more information on expectations.

CONNECTIONS ONLY

Curriculum and School Materials

As a parent educating your child at home, you are responsible for deciding which subjects to teach, as well as, the curriculum and methods used in teaching. Each child is unique, and we encourage you to seek God's direction for what is best for each of your children. While CCA gives parents flexibility and freedom in determining their academic program, families must still adhere to the program requirements.

Parents are responsible for purchasing all curriculum and supplies for their child's education. CCA has provided a list of approved curriculum choices for 8th-12th grade. Please refer to the ***High School Course Plan and Pace Chart and Approved Curriculum list*** within the Connections handbook for the typical layout of yearly courses for 9th-12th grade and a list of approved curricula accepted in the CCA Connections Program.

Yearly Educational Plan

Families are required to submit an educational plan at the beginning of each school year (no later than August 1). This plan should include a list of subjects and the curriculum you are planning to use for each student. With K-8 students, you are free to utilize any of the hundreds of curriculum options available for homeschool families, as well as self-designed courses utilizing library books, 4-H, or co-ops and classes offered throughout the community. Curriculum requirements for High School students are different - ***please see our High School Handbook for curriculum and graduation requirements.***

Community Requirements

Each family must participate in TWO Community Opportunities every school year. Examples: Field Trips, Athletics, ECHO Community Service, and History Day.

History Day

Each year, CCA holds a school-wide History Day. Connection students are highly encouraged to participate in this once a year event. This involves parents working together with their house to help create a "station" that is part of the school's interactive displays for history day. You will be notified of the theme by the middle of the school year. History Day is one of the highlights of the year for CCA students! **If you are choosing to participate in History Day, you will be required to work with your House to create your assigned booths/station. A minimum of 5 hours is required. This can be achieved by helping set-up the day before and attending/helping on the day of the event. Please contact your House Leaders for more information.**

Parent Meeting Requirements

All Connections families are required to attend TWO quarterly Parent Meetings per school year. There are four CCA parent meeting per year and Connections families must attend TWO. One parent from each family will be required to attend the **1st and 3rd** CCA parent meetings of the year, which are generally held in September and January. The dates and times of the parent meetings will be given ahead of time and there will be appropriate fellowship and learning opportunities provided.

Attendance and Grade Reporting

Department of Education requires us to track 180 days of attendance.

Attendance is due at the end each quarter. At the beginning of each year, or at enrollment, families will be provided with the deadlines for quarterly reporting. **Late reporting will result in a fine of \$25.** In order to keep our records up to date, families are required to report their attendance on a quarterly basis. Grades must be submitted AT LEAST every semester, but you may also elect to report quarterly. At the beginning of the school year, each family is given a calendar with reporting dates noted. **Failure to meet the deadline for grade reporting will result in a warning & \$25 fine. A new due date will be set, failure to meet this "2nd chance" deadline will result in your student being withdrawn from Classical Christian Academy.** Withdrawal of a student by CCA for non-reporting does not release you from completing your financial responsibility with regards to the tuition contract signed upon enrollment.

Yearly Evaluation Requirements

For the purpose of providing accountability and guidance, educational progress is evaluated in the middle of the year and during the final quarter of each school year. Evaluation options are either testing or portfolio review. A fee is assessed based on which form of evaluation is chosen.

There will be one general review in December or January of every year that will be done by phone or with a brief meeting. This short review will help you evaluate your curriculum and your child's progress for the first semester.

GUEST STUDENT ONLY

Curriculum and School Materials

Parents are responsible for purchasing all curriculum and supplies for their child's education. **A student may not start school without their curriculum.** The new curriculum list will be posted on the school website on or around June 1st.

Parent Training Courses

You are required to take appropriate parent training classes concerning your child's curriculum, classes, etc. There is a lot to learn about our program, and we want you to be informed and "onboard." Meetings are held before the school year gets underway in on-line Webinars or actual meetings on campus.